

NOTICE of TRANSFER PROCESS

Majority to Minority (M to M):

Provision is made by the Caddo Parish School Board for students to transfer from a school in which they are a part of the majority race to a school where they would be a part of the minority race. Transportation for a student who is transferred under the provisions of the Majority to Minority (M to M) policy will be provided to a school nearest the student's home school attendance area.

Hardship, Medical, and Out of Parish Transfers must be renewed each year during the transfer season. Bus transportation is **NOT** provided for hardship, medical, and/or out of parish transfer.

Applications, forms, and information may be obtained on the Caddo Parish Public Schools website www.caddoschools.org or from the Attendance and Census Department located at 1638 Murphy St. (formerly Central Elementary), Shreveport, LA 71103 from 8:00 a.m. – 4:00 p.m., Monday through Friday beginning March 8, 2017.

EARLY OPEN DATE to return Transfer requests will be (one day only): March 14, 2017 from 6:00 a.m. to 3:00 p.m.

Regular return dates and times will be March 15, 2017 thru April 18, 2017 from 8:00 a.m. – 4:00 p.m. (*incomplete applications will not be considered for placement*).

The following criteria will be used to approve or deny a transfer:

Date/Time of receipt, space availability, student's grades, discipline and attendance records.

Questions regarding LHSAA (Louisiana High School Athletic Association) rules as it relates to transfers should be directed to the CPPS Supervisor of Athletics.